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| Title: | Bylaws Committee | | |
| Department: | Medical Staff Services | | |
| Approver(s): | Medical Executive Committee | | |
| Policy Number: | Medical Staff Policy MS 10 | | |
| Origination Date: | 01/29/98 | | |
| Last Review/Revision Date: | 07/07/20 | Due for Review: | Prior to 07/07/23 |

**Section 1**

**1.1 Policy Statement**

The Bylaws Committee supports the development of Bylaws documents which serves the growth and development of the Medical Staff of Hendrick Medical Center. The Bylaws Committee conducts triennial review of Bylaws documents and procedures promulgated in connection with them.

#### 1.2 Purpose

The Bylaws Committee is charged with reviewing the organization’s Bylaws and current practices to ensure that they are synchronized. The Bylaws Committee reviews current best practices and governance trends and make recommendations about what the organized Medical Staff should consider adopting.

#### SECTION 2

**2.1 Composition**

Members of the Active or Honorary Medical Staff, appointed by the Chief of Staff. The membership may serve for more than one term.

#### 2.2 Duties

2.2.1 Monitors the appropriateness and conducts ongoing review of the Bylaws, Rules and Regulations, policies, and procedures of the Medical Staff and submits recommendations to the Medical Executive Committee (MEC) and Hospital Administration when changes are indicated.

2.2.2 Reviews the Medical Staff Bylaws, Rules and Regulations, and policies at least triennially to reflect current practice and regulatory requirements.

2.2.3 Performs other related duties which may be directed by the MEC.

#### 2.3 Meetings

Meets as necessary, maintains a permanent record of its proceedings, and reports to the MEC.